

Application for Permission to Publish

Commercial publications



Attention:

Your details		User ID:
Surname	First name:	Phone:
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Details of proposed publication or exhibition							
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<input type="checkbox"/>	Journal	<input type="checkbox"/>	Television	<input type="checkbox"/>	Lecture	<input type="checkbox"/>	CD ROM / Internet
Author/ Director/ Curator:				Title of publication:			
Publisher:				Date of publication/ exhibition:			
Print run/ circulation:				Duration of exhibition:			

Declaration

1. I agree to acknowledge that copyright in the reproduced material resides with the State of Victoria.
2. I agree to acknowledge the source of the material in the form specified by Public Record Office Victoria (see PROV Guide 13, *How to Cite Material*).
3. I understand that I may not make further reproductions without the written consent of Public Record Office Victoria.
4. I agree to lodge 1 copy of the publication with Public Record Office Victoria.
5. I understand that Public Record Office Victoria reserves the right to refuse permission to reproduce any item.

Signature:

Date:

Records to be published (continues overleaf)

Series (VPRS No.)	Unit number (eg box number)	Item number (ie number on file, letter, document etc)	Page no. or File ref.

Office Use Only

Signature of authorised officer	Position	Date

Instructions

This form should be used by researchers wishing to publish Crown copyright material for commercial purposes.

Commercial purposes include, but are not limited to:

- Publication in a book, magazine, journal or newspaper
- Exhibitions
- Television, video or film
- Multimedia & websites

This form should **not** be used to seek permission for not-for-profit publication or for publication of records in which a third party, such as a private individual or company, owns the copyright.

Permission to reproduce or publish Crown material commercially must be sought from the government agency that owns the copyright.

Public Record Office Victoria (PROV) staff can advise you as to whether the material you wish to publish is under Crown copyright.

In most cases, copyright in a record will reside with the agency responsible for creating the record.

In the case of records that were created by an agency that no longer exists, the copyright owner will most likely be the agency responsible for performing the same function of government today.

PROV staff can assist you in determining which agency to address your request to.

Your completed request form should be sent to the office of the Secretary for the relevant department.

Further Information

If you would like more information on copyright generally, please contact:

The Australian Copyright Council
Phone +61 2 9318 1788
Email: info@copyright.org.au
Web: www.copyright.org.au

Department of Education and Training
2 Treasury Place
East Melbourne Vic 3002
www.det.vic.gov.au

Department of Human Services
555 Collins Street
Melbourne Vic 3001
www.dhs.vic.gov.au

Department of Infrastructure
80 Collins Street
Melbourne Vic 3000
www.doi.vic.gov.au

Department of Innovation, Industry and
Regional Development
55 Collins Street
Melbourne Vic 3000
www.iird.vic.gov.au

Department of Justice
55 St Andrews Place
Melbourne Vic 3002
www.justice.vic.gov.au

Department of Premier and Cabinet
1 Treasury Place
Melbourne Vic 3002
www.dpc.vic.gov.au

Department of Primary Industries
8 Nicholson Street
East Melbourne Vic 3002
www.dpi.vic.gov.au

Department of Sustainability and Environment
8 Nicholson Street
East Melbourne Vic 3002
www.dse.vic.gov.au

Department of Treasury and Finance
1 Treasury Place
Melbourne Vic 3002
www.dtf.vic.gov.au

Department of Victorian Communities
1 Spring Street
Melbourne Vic 3002
www.dvc.vic.gov.au